

Subcabinet Meeting Minutes

Date: January 24, 2022 at 3:00 – 4:30 p.m.

Location: Zoom online meeting platform

Call to Order

Commissioner Harpstead chaired the meeting in Commissioner Ho's absence. She welcomed everyone and thanked them for attending. Commissioner Harpstead read each Subcabinet agency name and asked the agency Commissioner or designee to identify themselves.

Attendance

Subcabinet members

- Jodi Harpstead, Department of Human Services (DHS)
- Colleen Wieck, Governor's Council on Developmental Disabilities (GCDD)
- Larry Herke, Minnesota Department of Veterans Affairs (MDVA)
- Barnett (Bud) Rosenfield, Office of Ombudsman for Mental Health and Developmental Disabilities (OMHDD)

Designees

- Curtis Shanklin, Department of Corrections (DOC)
- Timothy Lynaugh, Department of Public Safety (DPS)
- Dee Torgerson, Department of Employment and Economic Development (DEED)
- Daron Korte, Minnesota Department of Education (MDE)
- Tim Henkel, Department of Transportation (DOT)
- Mary Manning, Minnesota Department of Health (MDH)
- Scott Beutel, Minnesota Department of Human Rights (MDHR)
- Wendy Wulff, Metropolitan Council (METC)

Guests

- Caitlin Arreola, Olmstead Implementation Office (OIO)
- Carolyn Sampson, OIO
- Chloe Ahlf, OIO
- Diane Doolittle, OIO
- Shelley Madore, OIO
- Mike Tessneer, OIO
- Rosalie Vollmar, OIO

- Lisa Harrison-Hadler, OMHDD
- Kristina Krull, Department of Administration (ADM)
- Melinda Czaia, ADM
- Amanda Jensen-Stahl, DEED
- Dan Baker, DHS
- Erik Adolphson, DHS
- Gertrude Matemba-Mutasa, DHS
- Gloria Smith, DHS
- Heidi Hamilton, DHS
- Mary McGurran, DHS
- Sarah Jones, DHS
- Wade Brost, DHS
- Lesli Kerkoff, DHS
- Kate Erickson, DOC
- Katrinna Dexter, DOC
- Kristie Billiar, DOT
- Kate Weeks, DPS
- Holly Andersen, MDE
- Tom Delaney, MDE
- Ann Schulte, MDH
- JP Mahoehney, MDH
- Sheila Holbrook-White, METC
- Judy Moe, Workgroup member

Approval of the Agenda

Commissioner Harpstead reviewed the agenda. There were two items that the Subcabinet needed to act on, and that was the approval of the October 25, 2021 meeting minutes and acceptance of the Proposed Plan amendments.

Approval of Minutes

Motion

Approval of October 25, 2021 Subcabinet Meeting Minutes.

Action: Motion – Wieck. Second – Wulff.

Roll call vote was taken with 11 Ayes and 0 Nays – Motion carried.

- DHS – Aye
- DEED – Aye
- DOT – Aye
- DOC – Aye
- MDH - Aye
- MDHR – Aye
- MDE – Aye

- MDVA – Aye
- DPS – Aye
- MetC – Aye
- GCDD – Aye

Reports

Director's Report

Shelley Madore (OIO) presented the Director's Report. Ms. Madore reviewed page 13 of the packet materials where the Olmstead Plan stakeholder survey results were discussed. A social media and print ad were produced in cooperation with Access Press to ask people to engage with this survey. There were 199 respondents. Well over 50% of individuals were direct, day-to-day, operational, or day-to-day care for a person with a disability or a person with a disability. The focus for next year is raising the number of respondents. Only 49% of those individuals that responded in that category understood the Minnesota Olmstead Plan. OIO will be looking for more plain language engagement in the future. More information regarding the survey can be found on the Minnesota Olmstead website.

Agenda Items

Overview of 2021 Annual Report on Olmstead Plan Implementation, Mike Tessneer

Mike Tessneer (OIO) presented this agenda item. Mr. Tessneer gave a brief overview of the Annual Report. The Annual Report includes all the information from the past four Quarterly Reports. The Leadership Forum accepted this report in December, and it is being shared with the Subcabinet as an informational item.

Addendum to 2021 Annual Report – Recommendations for Plan Amendments

Mike Tessneer explained the Addendum to the Annual Report was discussed with the Leadership Forum in December. The Addendum brings awareness to the agency of what is working, where it's not working, and holds the Plan up against the Governor's Executive Order around four key areas. Agencies were asked to consider their plan activities considering those performance areas and considering the Governor's Executive Order.

Overall, the status of the goals during the past year shows that there were two meeting their performance targets; 22 on track to meet their performance targets; one goal that did not meet its performance target; and nine goals that were not on track to meet their performance targets. There are five goals that are in progress. Overall, about three-quarters of the goals are moving in the right direction with a quarter of them that are not.

The key items that were reviewed in the Executive Order included:

- Identify barriers to providing services and meaningful opportunities within the most integrated settings.
- Work to identify and address the disparity in opportunities for individuals with disabilities to live, work, and engage in the most integrated setting.
- Engage communities with the greatest disparities in health outcomes for individuals with disabilities.
- Continue to implement the Quality-of-Life survey.

These ideas were brought to the agencies, and they were asked to look at their current efforts. Some changes to the plan include modifying dates, continuing as it was, and measuring things like an informed choice.

The co-chairs of the Leadership Forum Lisa Harrison-Hadler (OMHDD) and Curtis Shanklin (DOC) provided a summary of the discussion at the December Leadership Forum Meeting. At that meeting, the agencies provided a verbal report on their proposed amendments to the Plan. The Leadership Forum asked questions and the agencies were asked to consider the feedback and submit their amendments for review by the Subcabinet at today's meeting. The agencies were asked to present the proposed amendments.

Mike Tessneer stated that the comments by the Subcabinet will be shared with the agencies for consideration in the next draft of amendments.

Person-Centered Planning Goal One Dan Baker (DHS) reviewed two new strategies. DHS has many ways of looking at and collecting information regarding choice and, in the area of ethnicity and disparities. Working through the Quality Assurance Leadership Team we want to identify all the different ways this information is collected and provide recommendations regarding the assessment of choice in decision-making by June 30, 2023. Colleen Wieck questioned if the language could be amended to read "informed choice" instead of "choice" to align with recently passed informed choice legislation. Mr. Baker took note of the comment.

Transition Services goal two is regarding people who are currently under commitment at Anoka Regional Treatment Center who do not require hospital-level of care and are currently awaiting discharge to the most integrated setting. DHS is currently looking to lower that by June 30, 2023. The percentage of people awaiting discharge will be reduced to 25%. In the fiscal year 2021, that number was at 27.6%.

Regarding Employment goal two: Colleen Wieck (GCDD) asked, "Does the proposed new measure replace the \$600 proxy measure currently in use?" Bud Rosenfield (OMHDD) noted, "What about the parallel efforts underway such as the subminimum wage task force? Could that be added to the strategies?"

For Transition Services goal four, DHS has been looking to change the person-centered informed "My Move Plan Summary" to more directly address some of the key variables associated with the transition. DHS is looking to establish a baseline using the new form by March 31, 2023. Bud Rosenfield (OMHDD) noted that the "My Move Plan Summary" starts at the point that someone is already moving. What happens before that to ensure that there was an informed choice regarding the move? Mr. Rosenfield also asked, "How is this validated/verified? Is it a paper file review? Is the individual or case manager being asked?" Colleen Wieck (GCDD) asked, "Is the individual being asked or is it the case manager?"

MDE – Tom Delaney: Regarding Employment goal three. This goal focuses on one of MDE's efforts to leverage evidence-based practices through a statewide cohort of 25 community teams using effective practices to improve competitive, integrated employment rates for students with developmental, cognitive disabilities. That is the core strategy for this goal. Colleen Wieck (GCDD) noted – "To provide context for the goal, can you update the ECBC footnote to include the number of districts/schools/students involved in ECBC?" Ms. Wieck also asked, "Do the community teams stay the same every year, or do they change?"

Minnesota Department of Education is proposing an amendment to begin to work on a systematic exploration of the relationship between self-determination as measured by research methods available to us. A new activity for the agency is to look at self-determination and how that relates to competitive, integrated employment as part of secondary transition. This allows us to look at the opportunity students must exercise self-determination. MDE eventually wants to build a framework so that they can maximize self-determination in ways that also optimize secondary transition and postsecondary education and employment outcomes for students.

Regarding life-long learning and education, goal one – this goal looks at the number of students with disabilities who are educated in the most integrated setting. MDE is going to look at self-determination and begin exploring the relationship between integration opportunities and the level of self-determination.

DOT – Kristie Billiar: Transportation Goal One focuses on infrastructure. This includes curb ramps, accessible pedestrian signals, and sidewalks. The goal itself has not fundamentally changed but has been extended out to 2023 with new targets. By December 2023, curb ramps will bring DOT to 79% in terms of completion. Pedestrian signals will be at 79% in terms of completion. DOT will be bringing the total number of lifetime installations to 935 which will also bring that up to 79%. There will be an additional 15 or so miles in the system over the next few years regarding sidewalks. These goals will be continued to be revised throughout the next year.

Motion

Approval Addendum to 2021 Annual Report.

Action: Motion – Wieck. Second – Herke.

Roll call vote was taken with 11 Ayes and 0 Nays – Motion carried.

- DHS – Aye
- DEED – Aye
- DOT – Aye
- MDH – Aye
- MDHR – Aye
- MDE – Aye
- MDVA – Aye
- DPS – Aye
- MetC – Aye
- OMHDD – Aye
- GCDD – Aye

Workgroups Report – Diane Doolittle

The workgroup agenda item was not covered due to time constraints. It will be on the Leadership Forum meeting agenda.

Adjournment

The meeting was adjourned at 4:32 p.m.

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